

TOWN OF FIFIELD REGULAR BOARD MEETING

Minutes of January 7, 2021

ROLL CALL: The meeting was brought to order on January 7, 2021 at 6:30 p.m. at the Fifield Town Hall. Present: W. Felch, J. Hintz, B. Salm. Also present T. Fleming, C. Pagel, S. Putnam and 14 others. The Pledge of Allegiance was recited.

MINUTES OF DECEMBER 17, 2020 REGULAR BOARD MEETING: A MOTION (J. Hintz, B. Salm) was made to approve the minutes of the December 17, 2020 regular board meeting. Motion approved, voice vote (3, 0).

TOWN CREW REPORT: T. Fleming reported that the crew was off of work last week because of COV-ID. Some snowplowing was done. They came back to work this week doing right of way clearing on N. Boruta Rd. B. Salm had concerns about the lack of gravel (salt sand) on Hicks Landing Rd. T. Fleming responded that Hicks has been graveled but that it blows off and appears to not have been graveled as much as surrounding roads.

FIRE DEPARTMENT REPORTS: Fire Department #1: B. Lobermeier reported that there were no fire calls and 3 EMR calls. The new radios are in. New batteries are needed for the tender. New firefighters are being recruited. Four new cadets have joined. Fire Department #2: No report.

ADOPT RESOLUTION 2021-01 AUTHORIZATION TO GRANT EASEMENT FOR ENCROACHMENT OF GARAGE ON TOWN RIGHT OF WAY ON BAY ROAD: Motion (Hintz, Salm) to adopt Resolution 2021-01, Authorization to Grant Easement for Encroachment of Garage on Town Right of Way on Bay Road. Roll call vote: Hintz – aye, Salm – aye, Felch – aye. Motion approved.

DISCUSS CLEARING OF RIGHT OF WAY ON N. BORUTA RD: Michael Poetzl, property owner along N. Boruta Rd, expressed several concerns he was with the clearing of the right of way. The WI DOT gave him information that the road is a two rod road. Chairperson Felch asked Poetzl to give him a copy of the correspondence from the DOT that states this as T. Fleming believed it was a three rod road. Poetzl also has concerns with his fence being removed by the crew which is outside of the right of way of a two rod road. He asked if a culvert was going in the low spot of the road. Fleming responded that at the time the road is worked on, then the culvert and drainage issues would be addressed.

DISCUSS SALE OF OLD SCHOOL LOTS: David Fleming offered to purchase the Old School lots for \$12,500.00. J. Hintz suggested the Board wait until after the Spring Election to consider this matter. No action was taken.

DISCUSS FIFIELD TRANSFER SITE ATTENDANT POSITION ISSUE: T. Fleming reported that James Potscelli quit and turned in his keys. Dan Lannigan agreed to fill in on Tuesdays and Therese Fleming will cover Saturdays. The Board will consider filling the vacancy after the Spring Election.

DISCUSS RETURN OF CERTIFIED-RETURN RECEIPT LETTER TO FORMER CLERK / TREASURER: No action taken. The Board will wait until the annual audit is done before deciding whether any further action be taken regarding Jennifer Jontry and her actions or lack thereof.

FINALIZE HIRING PROCESS FOR HUMAN RESOURCES MANAGER: C. Pagel informed the Board that she has added to her personnel file an application, resume, references, and background check which S. Putnam has checked over. She has yet to finalize her job description.

APPLICATIONS FOR LONG-TERM CLERK/TREASURER POSITION: Eight applications were reviewed. Four were selected, based on experience, to be interviewed. Interviews will be scheduled for Thursday, January 14, 2021, one hour each in closed session. C. Pagel will run reference and background checks for each applicant. The Board may select an applicant that day for the position.

ADOPT 2021 BUDGET: Motion (Hintz, Salm) to adopt the 2021 Budget. Roll call vote: Hintz – aye, Salm – aye, Felch -aye. Motion approved.

DRIVEWAY ACCESS PERMITS: None.

PUBLIC COMMENT: None.

CORRESPONDENCE: Eagle Audit & Accounting e-mailed the annual “Fraud” letter, a copy of which was given to each town officer, for completion.

REVIEW INVOICES: A motion (Hintz, Salm) was made to approve invoices for payment. Motion carried, voice vote (3, 0).

ADJOURN: A Motion (Salm, Hintz) was made at 8:10 p.m. to adjourn. Motion carried, voice vote (3, 0).

Respectfully submitted,

Sally L. Putnam, Interim Town Clerk